

Appendix 3 - Questions and Answers

2010/11 Application for Approval under the *Elderly Persons Centres Act* (EPCA)

Q1. What is the maintenance and operating grant and what is it supposed to cover?

A1. The maintenance and operating grant may only be used for costs related to the maintenance and operation of an approved centre. The Ministry of Health and Long-Term Care (ministry) funding is provided according to the following funding formula:

- The ministry shall provide a grant for maintenance and operating costs of up to 50% of the net operating cost of a centre, up to the maximum dollar amount of \$42,700 per year in 2010/11.
- The ministry's funding is contingent on the municipality(ies) contributing in cash or in-kind, at least 20% of net operating cost (for centres approved after 2008/09)

2010/11 Maintenance and Operating Grants

	Yearly Net Operating Expenses	Maximum Ministry Funding	Municipal Funding	Fundraising
EPCA and Reg. 314	100%	Up to 50% to a maximum of \$42,700/year	At least 20% of net shareable costs	Remainder
Scenario #1	\$60,000	\$30,000 (max)	\$12,000 (min)	\$18,000
Scenario #2	\$100,000	\$42,700 (max)	\$20,000 (min)	\$37,300

Q2. What is the special grant and what does it cover?

A2. Under section 5 of the EPCA and subsection 13 of Regulation 314, the ministry may provide a special grant of up to \$15,000 for each approved centre per fiscal year for services, facilities or research for which grants are not otherwise payable under the EPCA.

A special grant will be subject to negotiations between the ministry and the EPC on an annual basis.

The special grant can be used for one-time costs associated with new services, facilities, or research for elderly persons, including time-limited contracted staffing costs. This includes one-time costs for items such as furniture, appliances and windows that are less than \$3,000. However, the total value of each item can be no more than \$3,000.

Q3. Is the special grant funding tied to funding support from the municipality?

A3. No. The EPCA does not require a municipal contribution for a special grant.

Q4. How do I fill out the special grant form?

A4. Itemize, with a brief description, the requested items to be funded under the special grant and enter the estimated cost in the “Budget” column. When providing a year-end report to the ministry, this same form will be used, filling in the “Actuals” column. Note that the amount on the special grant Schedule is not to be included in the regular Operating Expenditure Schedule.

Q5. Is there assistance that I can access to help “walk me through the process” to become an approved EPC?

A5. Your letter includes the name of a ministry consultant who is available to address any questions or concerns you may have.

Q6. How can I access a copy of the EPCA and the Regulation 314?

A6. Please refer to the website links in your letter.

Q7. Can we make a request for capital grants?

A7. Funding is not currently available for capital grants. This application package is specifically for maintenance and operating grant and special (one-time) grant requests.