

Ontario Public Drug Programs

The Ontario Drug Benefit (ODB) ON number assigned to each pharmacy Health Network System (HNS) account, include a two character (numeric) prefix followed by the Ontario College of Pharmacists (OCP) pharmacy accreditation number. Historically, when changes in ownership occurred, only the 2 character prefix changed e.g. 01, 02, 03, etc. This process for assignment of ON numbers is in alignment with the Canadian Pharmacist Association v3 standard.

The current process for the issuance of accreditation numbers has changed and a new accreditation number is issued by OCP each time there is a change in ownership, location etc. As a result, for each change in pharmacy accreditation number assignment by OCP, the ODB Registration Desk will assign a new ON number and a new agency ID regardless of whether or not there is a change in ownership. This process involves the signing of a new HNS subscription agreement (to reflect the updated pharmacy details), completion of an updated Ontario Public Drug Program Application form and OneMail form.

The Ministry's process of issuing new ODB provider numbers to applicants includes a review of the application to ensure Operators will be in compliance with the HNS agreement. This process generally takes 2 to 3 business days after receipt of all required paperwork from the applicant and the Ontario College of Pharmacists. Occasionally, additional information is required from the applicant before the registration process can proceed.

In order to ensure process is as seamless and efficient as possible, it is suggested that new applicants as well current HNS accounts Operators, who will be receiving new accreditation numbers, should inform the ODB Helpdesk as soon as possible to allow the Ministry sufficient time to process accounts. The review process of ODB provider number applications may be commenced prior to final issuance of new accreditation numbers by OCP.