

Ministry of Health

Questions and Answers for the Updated Quarterly Report Back Form for the Ontario Naloxone Program for Pharmacies

Overview

This Questions and Answers document accompanies the Executive Officer Notice on the Updated Quarterly Report Back Form (QRBF) for the Ontario Naloxone Program for Pharmacies (ONPP).

The information that follows is to help participating pharmacies in the ONPP transition to the new version of the QRBF.

Effective **April 15, 2020**, the updated Quarterly Report Back Form (QRBF) will be used for the Ontario Naloxone Program for Pharmacies (ONPP).

If you have any questions, please contact the ministry by email at PublicDrugPrgrms.moh@ontario.ca, or the Ontario Drug Benefit (ODB) Help Desk at 1-800-668-6641.

Q1. What is the Quarterly Report Back Form (QRBF)?

A1. The QRBF was developed to obtain feedback and outcome measures related to the Ontario Naloxone Program for Pharmacies (ONPP) from participating pharmacies. The QRBF has been used and in effect since the launch of the ONPP in June 2016.

Pharmacists at participating pharmacies in the ONPP have been submitting QRBFs to the ministry in accordance to the report schedule on a quarterly basis.

Q2. What is the purpose of the QRBF?

A2. The purpose of the QRBF is:

- to document the outcomes of the individuals who were provided a naloxone kit by a participating pharmacy in the ONPP; and
- to help assess the effectiveness of the ONPP in addressing and response to the opioid crisis occurring in the province.

Q3. What is the latest information on the QRBF?

A3. As of April 15, 2020, the QRBF has been updated by the ministry. This updated version is to be used by participating pharmacies in the ONPP going forward.

The updated QRBF, a fillable PDF, has been streamlined for easier completion and submission by participating pharmacies in the ONPP.

According to the reporting schedule, the next submission date is **April 30, 2020**. However, given the current situation with COVID-19 in Ontario, the next submission date is extended to **May 31, 2020**.

Printing of the form is no longer required. Only QRBFs that are completed in full by a participating pharmacy in the ONPP will be accepted **electronically by email** with the QRBF as an attachment to ONPP.QRBF.moh@ontario.ca. The updated QRBF can be found under the 2020 section at the following link:

www.health.gov.on.ca/en/pro/programs/drugs/opdp_eo/eo_communiq.aspx

The previous version should **not** be used and will **no** longer be processed after April 15, 2020.

Q4. What is the reason for updating the QRBF?

A4. In response to feedback related to the previous manual QRBF, the ministry has updated the QRBF to assist participating pharmacies in completing this reporting requirement.**Q5. What changes have been made to the QRBF?**

A5. The new version of the QRBF is a fillable PDF that is interactive with many user-friendly features such as drop lists, check boxes, text boxes, etc.). Instructions on how to use the new QRBF are provided. In addition, tailored questions relating to the pharmacy's experience in the ONPP have been added.

Q6. What is the current report schedule?

A6. The current report schedule, including the submission deadline by each quarter, is as follows:

Quarter Designation	Time Period	Submission Deadline
Q1	April 1 to June 30	July 31
Q2	July 1 to September 30	October 31
Q3	October 1 to December 31	January 31
Q4	January 1 to March 31	April 30

Q7. Where can I find additional information regarding the ministry's naloxone programs?

A7. For more information on the ministry's naloxone programs, please refer to the following webpages:

- www.health.gov.on.ca/en/pro/programs/drugs/opdp_eo/eo_communiq.aspx
- www.ontario.ca/page/get-naloxone-kits-free