

173-2020-32

April 2, 2020

**MEMORANDUM TO:** Chief Executive Officers of Ontario Public Hospitals**FROM:** **Helen Angus**  
Deputy Minister, Ministry of Health**Richard Steele**  
Deputy Minister, Ministry of Long-Term Care**Matthew Anderson**  
President & CEO, Ontario Health**RE:** **Use of Hotels and Retirement Homes**

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The Ministry of Health (MOH), the Ministry of Long-Term Care (MLTC), and Ontario Health (OH) has been asked by a variety of stakeholders about the use of alternate health spaces to assist in hospital COVID-19 strategies. These inquiries have included questions related to spaces such as hotels and retirement homes.

We are pleased to forward a guidance document to address these two areas. This guidance should not be considered mandatory requirements. It is designed to offer suggestions and advice to help hospital decision-making in creating additional capacity and related implementation. Further guidance related to other alternate care facilities such as field hospitals and conference centres will be made available shortly.

If hospitals wish to increase capacity by utilizing any of these opportunities, we ask that hospitals please work with your Ontario Health regional planning table to ensure any added capacity aligns with regional planning and any associated costs can be tracked. We ask that you also ensure that any new beds that are opened are reported in the daily bed census.

Enclosure: MOH-MLTC-OH Use of Hotels and Retirement Homes Guidance Document  
2020-04-02.pdf  
ADM's Letter – PHA s 4(2) Blanket Approval 2020-03-26.pdf  
173-2020-28\_HCD ADM Memo re Hospital Classifications FINAL (5).pdf

Cc: Denise Cole, Deputy Minister, Ministry of Seniors and Accessibility  
Anthony Dale, Ontario Hospital Association  
Cathy Hecimovich, Ontario Retirement Home Association