

*Ministry of Health and Long-Term Care*  
**Working Group on the Expansion of Professional Pharmacy Services to Long-Term Care Homes**  
**“Long-Term Care Working Group”**

**Wednesday, November 21, 2007**

9:00 a.m. – 12:00 p.m.  
415 Yonge St. # 1601

MEETING SUMMARY

<i><b>Agenda Item</b></i>	<i><b>Discussion/Summary</b></i>	<i><b>Action/Timing</b></i>
<b>1. Meeting Commence</b>	<ul style="list-style-type: none"> <li>▪ Welcome</li> <li>▪ Meeting summary from October 17, 2007 accepted, carried.</li> </ul>	
<b>2. Proposed Professional Services templates</b>	<ul style="list-style-type: none"> <li>▪ The LTCWG recommended the names of the services be condensed to LTC Medication Review and LTC Medication Analysis. The use of the word <i>MedsCheck</i> in the prefix to be clarified for the working group.</li> <li>▪ To better differentiate the distinction between the services, the LTCWG recommended they be combined on one document to highlight the differences in the LTC Medication Review and the LTC Medication Analysis</li> <li>▪ A fee for the professional services was not determined. Discussion included the option of a basket of professional services that are performed by pharmacists with one fee to encompass the whole. The final fee will also need to consider other components such as the cost and payment for dispensing services.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Reformatted version for next meeting</li> <li>▪ Clarification of document names for next meeting</li> </ul>
<b>3. Frequently Asked Questions</b>	<ul style="list-style-type: none"> <li>▪ Members provided comments in writing on the draft FAQs that were distributed</li> </ul>	<ul style="list-style-type: none"> <li>▪ Revise FAQs for next meeting</li> </ul>
<b>4. Forms</b>	<ul style="list-style-type: none"> <li>▪ The LTCWG recommended the use of one form for both professional services.</li> </ul>	<ul style="list-style-type: none"> <li>▪ To work on a common form</li> </ul>
<b>5. Next meeting</b>	<ul style="list-style-type: none"> <li>▪ The next LTCWG meeting will take place on December 11, 2007 at 12:30 pm at the same location. It is the last meeting scheduled for the working group.</li> </ul>	