

NEW

Directions

August 27, 2009

New organizational structure for Corporate Management Branch and financial branches

Corporate and Direct Services (CDS) has completed another major step in its transition to stewardship

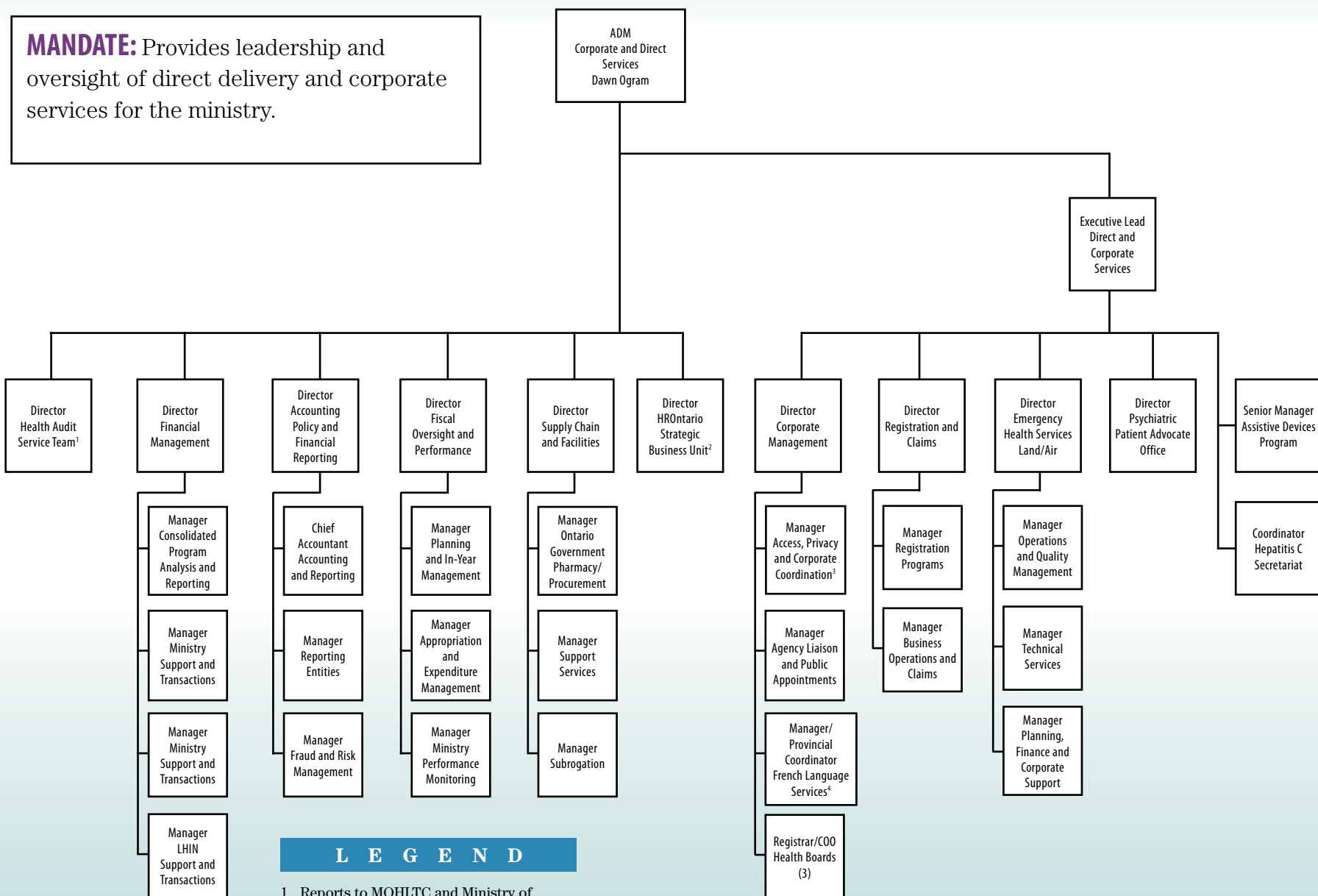


The detailed organizational design, to the staff level, has been completed for five branches within Corporate and Direct Services (CDS), completing another major step in the division's transition to stewardship.

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Corporate and Direct Services

Organizational Chart



- LEGEND**
- 1 Reports to MOHLTC and Ministry of Finance
 - 2 Reports to MOHLTC and Ministry of Government Services
 - 3 Reports to MOHLTC and Office of the Chief Information and Privacy Officer, Ministry of Government Services
 - 4 Reports to MOHLTC and Office of Francophone Affairs, Ministry of Community and Social Services

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Detailed design is now complete for the division's Corporate Management Branch and for its financial branches, which consist of Fiscal Oversight and Performance Branch, Accounting Policy and Financial Reporting Branch, Financial Management Branch, and Supply Chain and Facilities Branch.

"The division is moving forward to a functionally-based organizational structure that best supports the ministry's mandate as steward of Ontario's health care system," said Dawn Ogram, Assistant Deputy Minister, CDS.

This announcement completes a key commitment the division made in November 2008 to have the organizational

structure for its corporate management and four financial branches completed by August 2009.

Divisional employees received copies of the new staff-level organizational charts Aug. 26 and were also notified of the results of the process for matching their current positions to positions in the new branch structures. All staffing changes will be effective Sept. 21, unless otherwise notified.

Financial Branches

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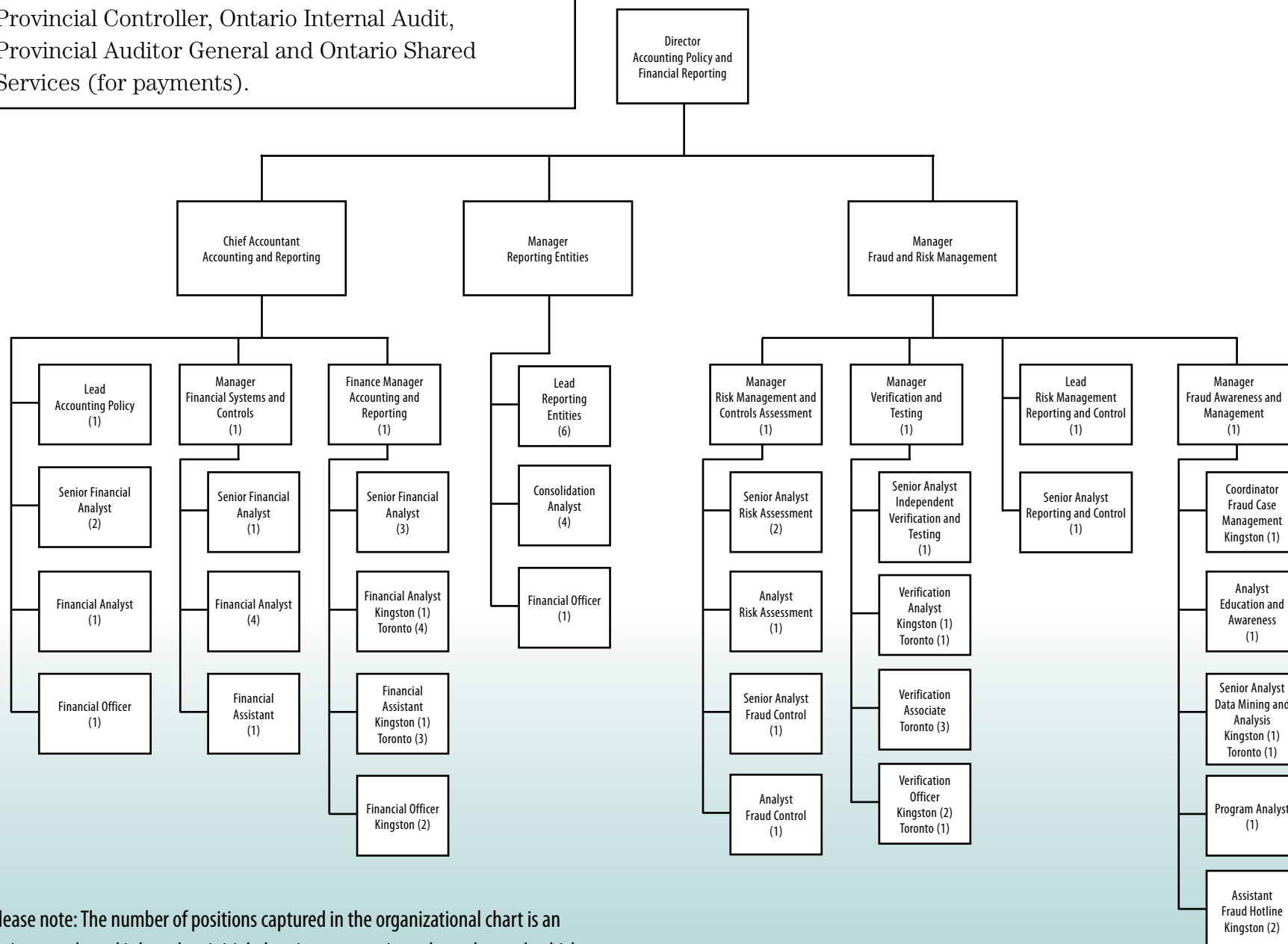
Dawn Ogram
ADM, Corporate and Direct Services

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Corporate and Direct Services

Accounting Policy and Financial Reporting Branch

MANDATE: Ensure the completeness and integrity of all financial statements through the implementation and monitoring of financial accounting policies, procedures and controls across the ministry and reporting entities. Primary liaison with the Ontario Provincial Controller, Ontario Internal Audit, Provincial Auditor General and Ontario Shared Services (for payments).



Please note: The number of positions captured in the organizational chart is an estimate only and is based on initial planning assumptions about the work which will be undertaken. As a result of the on-going analysis of the business priorities, the number of positions will be reviewed and approved accordingly.

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"Completing this detailed design stage of the division's transition will help us support our clients and focus on their needs. These changes also give us an organizational structure with well-articulated mandates and clear accountabilities that will facilitate meeting our commitment to the highest levels of accuracy and integrity in our financial management and reporting, controllership and procurement roles," Ogram said.

Corporate Management Branch

The Corporate Management Branch now serves as the primary point of contact for:

- Office of the Chief Information and Privacy Officer
- Office of Francophone Affairs and francophone stakeholders
- the four health adjudicative boards
- the Minister's Office and health regulatory colleges with respect to public appointments.

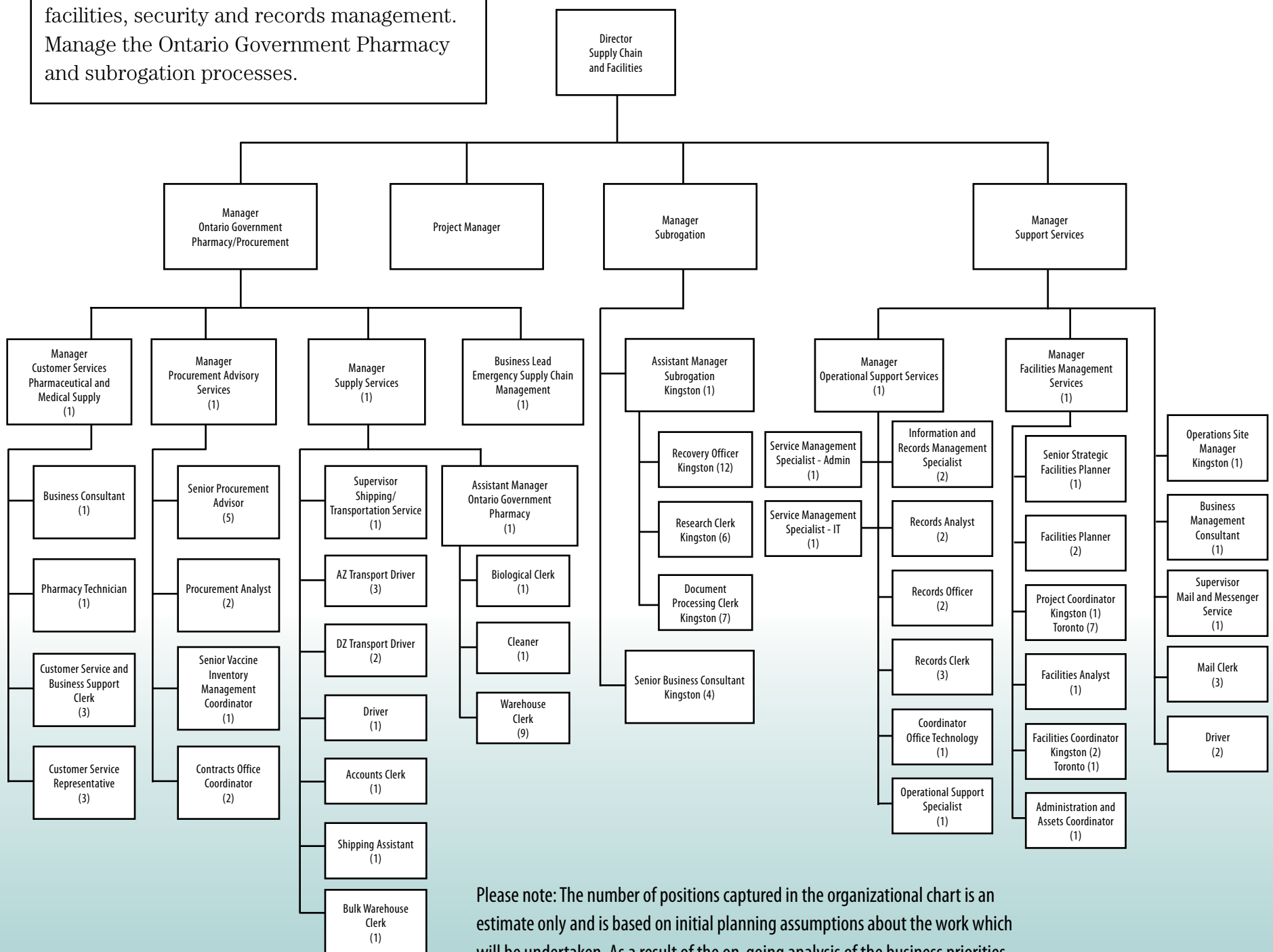
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All staffing changes for the five branches will be effective Sept. 21, unless otherwise notified.

Corporate and Direct Services

Supply Chain and Facilities Branch

MANDATE: Provide support services to all ministry divisions, including procurement, facilities, security and records management. Manage the Ontario Government Pharmacy and subrogation processes.



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Ruth Hawkins, executive lead, Direct and Corporate Services, said completion of the detailed organizational structure for Corporate Management Branch is an exciting opportunity to strengthen delivery of the branch's core functions across the ministry. "Having that concentration of functional expertise in one place will allow

us to focus on, streamline and ultimately improve the quality of the ministry-wide support services Corporate Management Branch provides," Hawkins said.

Ogram added that a great deal of thought and effort went into completing the transition work for the five branches.

"I want to thank all managers and staff,

as well as the members of the transition team, for their contributions. With the functional organizational structure in place for these branches, the division will be able to move forward with our work supporting the ministry's role as steward of Ontario's health care system." ■

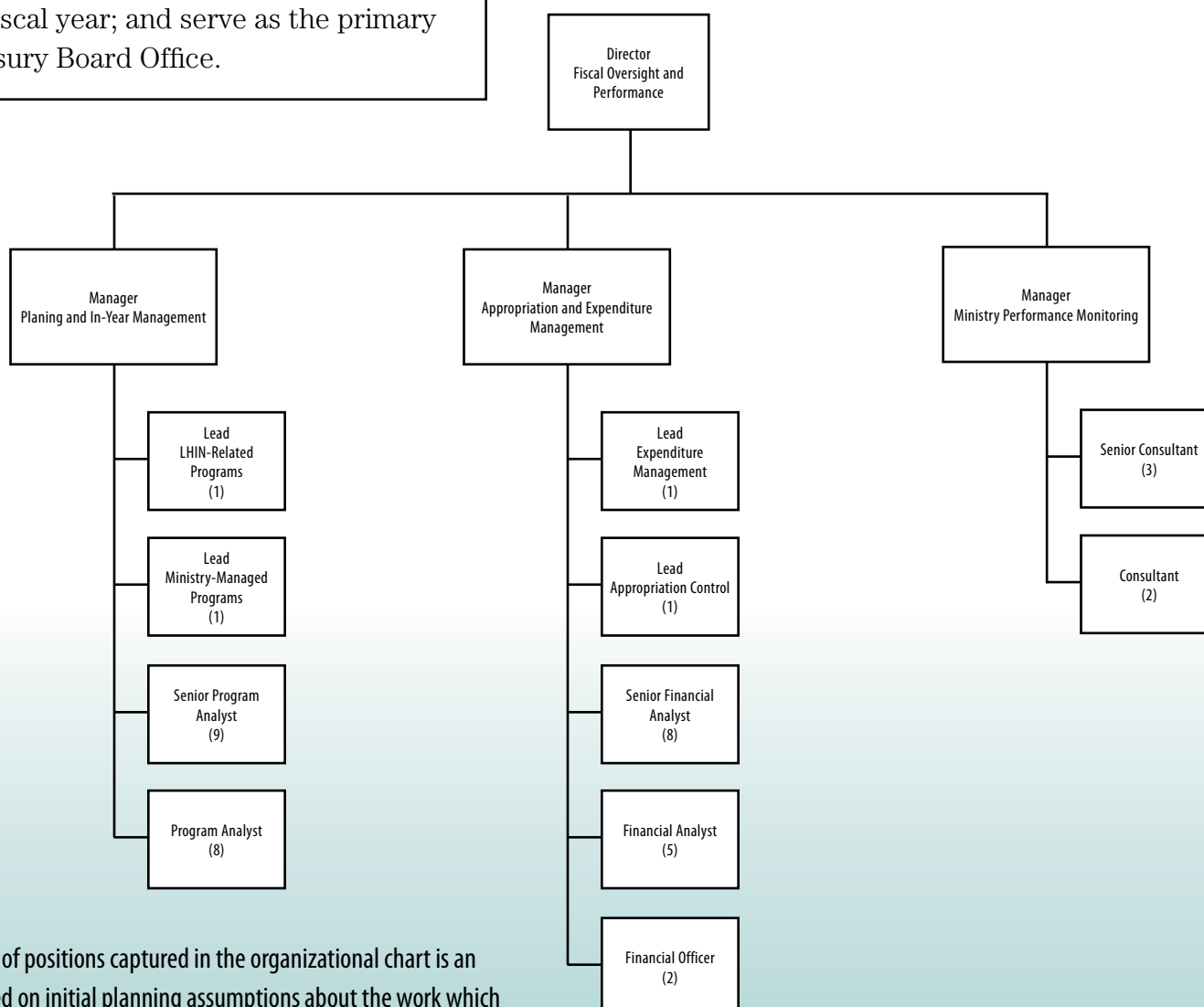
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Ruth Hawkins, executive lead, Direct and Corporate Services

Corporate and Direct Services

Fiscal Oversight and Performance Branch

MANDATE: Coordinate, integrate and ensure the integrity of the ministry's multi-year results-based plan and associated performance indicators. Develop and ensure the completeness, integrity and accuracy of published financial material associated with the ministry's multi-year plan; advise, report and monitor performance on financial and non-financial objectives throughout the fiscal year; and serve as the primary liaison with Treasury Board Office.



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Update on Registration and Claims Branch, Assistive Devices Program and Hepatitis C Secretariat

As the ministry nears conclusion of its transition, the role and work of direct services and non-stewardship functions continues to be reviewed. “The ministry has already transferred several business areas and key service delivery functions to other service providers,” said Dawn Ogram, Assistant Deputy Minister, Corporate and Direct Services. “For example, OHIP client registration and the CIB Call Centre services moved to ServiceOntario in 2008.”

Divisional staff were advised earlier this year that the ministry was entering exploratory discussions with other areas of government to look at opportunities to transition certain functions in Registration and Claims

Branch (RCB) and the Assistive Devices Program (ADP), such as claims processing and business support functions.

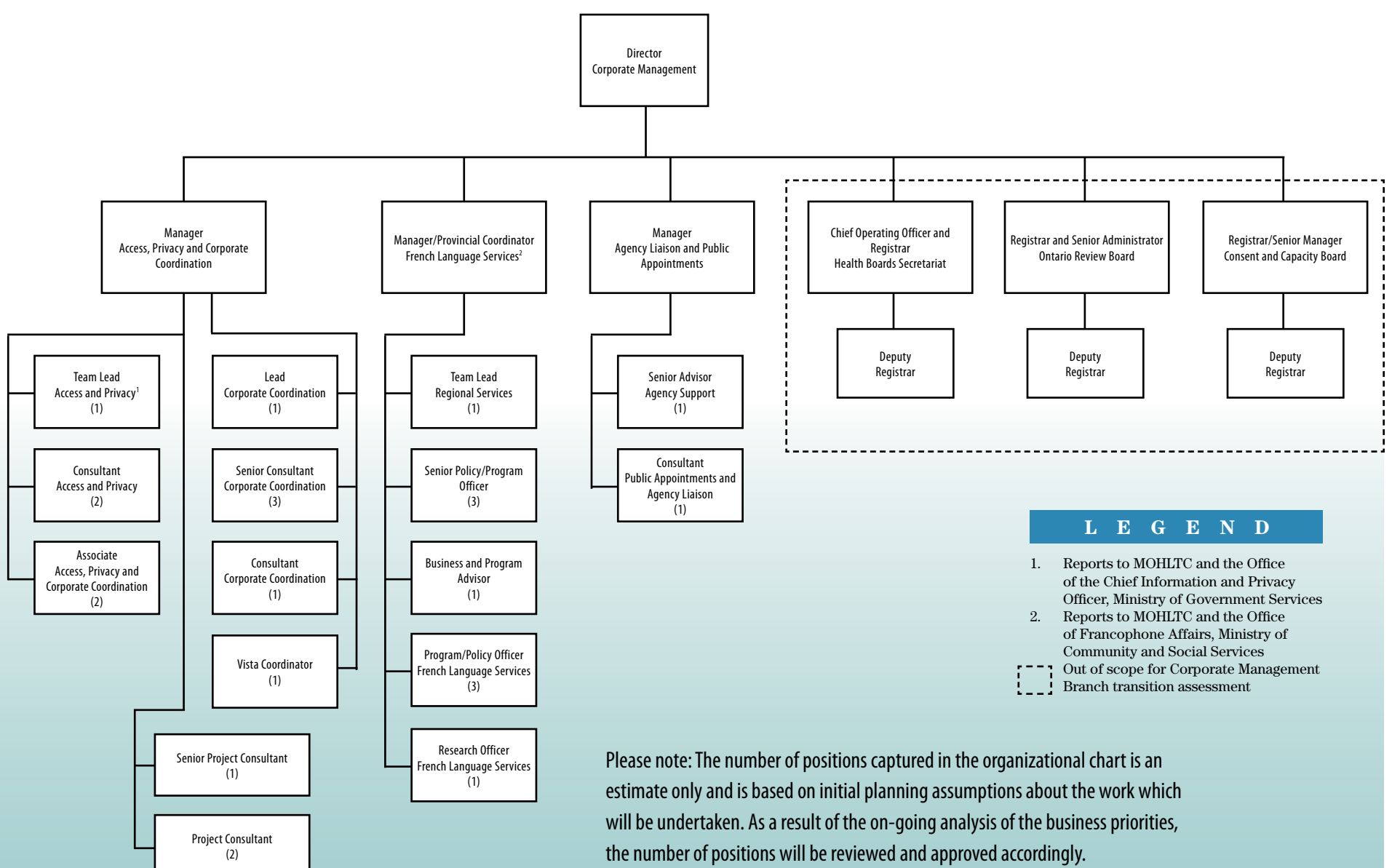
Ogram confirmed that discussions are under way about the possibility for transferring these functions to Ontario Shared Services (OSS). “If this transfer is approved, it would include staff from MOHLTC that currently performs these services,” said Ogram.

Hepatitis C Secretariat functions are not included in the discussions with OSS at this time. Further work with OSS will identify the functions which may be transferred. Once any decisions have been made, timelines for implementation will be announced. ■

Corporate and Direct Services

Corporate Management Branch

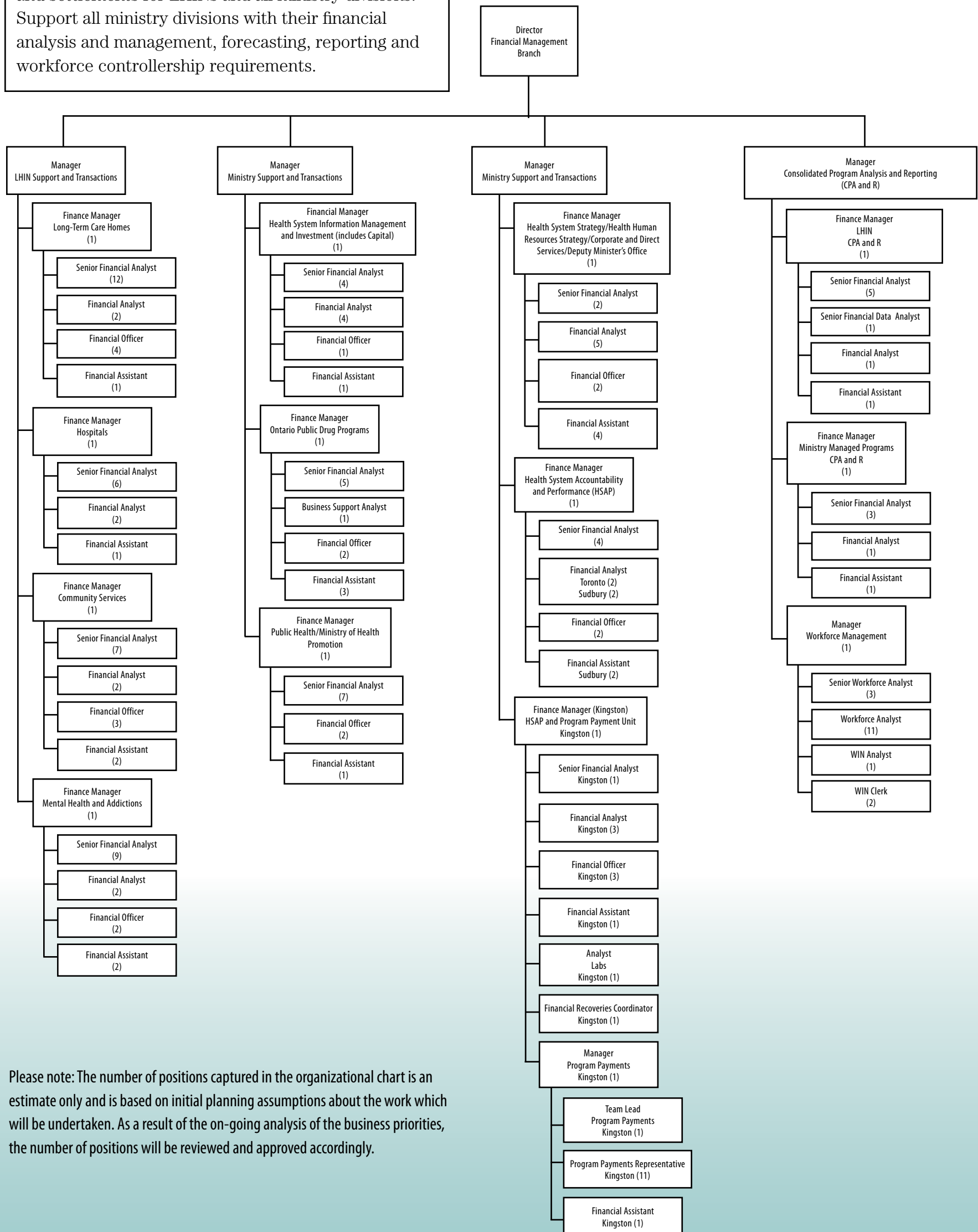
MANDATE: Enable implementation and compliance with government legislation, directives and guidelines and corporate policies by: providing expertise, timely information, advice and direction across the ministry; and by managing, coordinating and facilitating the development and application of policies, programs and processes. Ensure effective delivery of French language services, privacy and access to information, cabinet coordination and public appointments, and administrative oversight of four health adjudicative boards. Provide support also to the Ministry of Health Promotion in responding to information access requests and in ensuring the provision of French language services.



Corporate and Direct Services

Financial Management Branch Organizational Chart

MANDATE: Process and coordinate payments, claims, health service provider reporting, reconciliations and settlements for LHINs and all ministry divisions. Support all ministry divisions with their financial analysis and management, forecasting, reporting and workforce controllership requirements.



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Deputy Minister's Office achieves transition milestone

Project team completes detailed design phase for DMO's transition

The transition project to review how the Deputy Minister's Office (DMO) can best support the ministry has now been completed. New functions and the organizational structure down to the detailed staff design were announced to DMO employees yesterday.

Under its new mandate, the DMO is tasked with enhancing the integration of ministry activities by identifying potential issues and brokering solutions. The DMO retains its core functions, including providing advice to the deputy minister and being the principal point of contact with the Minister's Office and Cabinet Office.

In addition, the DMO will work with its divisional partners to ensure that the Ministry Management Committee (MMC) has relevant, reliable and timely information to engage in long-range planning, execute its priorities, deliver results, and evaluate the ministry's performance.

The DMO's senior management structure consists of a director of ministry integration and coordination, who supports the deputy minister and the strategic decision-making capacity of MMC. This position is supported by a manager of operational planning and a manager of policy coordination.

With the completion of the detailed organizational design of the DMO, the implementation process is underway.

The functions and staff belonging to the Incident Management Unit, which were taken on by the DMO at an earlier point in the transition when the regional offices were closed, will be transferred to the Communications and Information Branch.

DMO employees have received copies of

the new staff-level organization charts and regular (classified) employees have been notified of the results from the process for matching their current positions to positions in the new DMO organizational structure. All staffing changes are effective Sept. 21, 2009.

"The changes to the DMO exemplify stewardship," Sapsford said. "We want everyone's efforts to count — to support our strategic priorities for health care — and we're going to get there through strong partnerships between the DMO and our divisions." ■

DMO Operational Planning

The focus of this new function is working with divisional partners to improve how the ministry executes its strategic priorities. The ministry's operational plan will help to ensure that all of the ministry's efforts are working in concert, and a new priority management system will improve how we track and report to MMC on our progress.

"These DMO functions are designed to ensure that each year MOHLTC meets the commitments we have made to the government, to health care stakeholders and to the provincial health care system," said Deputy Minister Ron Sapsford.

DMO Policy Coordination

This continuing function is crucial for ensuring that the ministry delivers results consistent with government commitments and ministry priorities. The DMO provides advice to ministry staff, strengthens linkages across divisions, supports the Minister's Office, brokers agreements with central agency partners, and deals with issues that have the potential to jeopardize Cabinet submission approvals.

Supporting MMC

One of the principal reasons for enhancing the DMO's functions is to strengthen support to MMC in the form of more strategic agenda-setting. Over the coming months, the DMO will work to ensure that agendas are set with clear expectations for monthly and quarterly reporting to MMC. Decision making at MMC will also be served by the operational plan and the new priority management system, which will give regular snapshots of progress to delivery.

The new mandate also helps to keep MMC focused on strategic discussions by creating more opportunities for the DMO to broker solutions to issues that put priorities at risk. This includes playing an active role in promoting the principles of stewardship and ensuring effective cross-functional teams.

Deputy Minister's Office Organizational Chart

MANDATE: Provides support and advice to the deputy minister and is the principal point of contact with the Minister's Office and central agencies. Focuses on coordinating and integrating the ministry's activities. Consistent with the principles of stewardship, the Deputy Minister's Office (DMO) champions the effective operation of cross-functional teams and works in partnership with the divisions to improve the ministry's overall capacity. With its partners, the DMO ensures that Ministry Management Committee (MMC) has relevant, reliable and timely information to: meet the government's and ministry's responsibilities; execute its priorities; deliver results; evaluate performance; and engage in long-range planning.

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