

Assistive Devices Program
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MEMORANDUM

Date: October 14, 2015

To : All Assistive Devices Program Registered Vendors

From : Susan Picarello, Director
Assistive Devices Program

Subject: Access Your Bi-Weekly Vendor Reports Electronically!

I am pleased to announce that the Ministry of Health & Long-Term Care's Assistive Devices Program (ADP) has implemented a new internet based process that will allow vendors to access their bi-weekly vendor reports electronically.

The electronic report will replace the paper report currently mailed to you every other week by Canada Post, and will enable you to electronically collect and store information related to your ADP business (claims, invoices and payments).

In order to access the reports, which are available now, you must enrol in a secure Ministry environment to confirm your business identity and maintain confidentiality. Detailed information and instructions are enclosed.

Please direct all questions to Ian Lowe at ian.lowe@ontario.ca or Chris Torio at christopher.torio@ontario.ca.

We look forward to increasing efficiencies further through electronic business delivery.

[original signed by]

Susan Picarello, Director
Assistive Devices Program

Aussi disponible en français sur demande à adp@ontario.ca