

Ministry of Health

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Ministère de la Santé

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MEMORANDUM

Date: January 15, 2020

To: Assistive Devices Program Registered Vendors

From: Ian Lowe, A/Program Manager, Assistive Devices Program (ADP)

Subject: eSubmission – Implementation of Secure Electronic Submission of Invoices

As communicated to you via the memo dated January 3, 2020, the Assistive Devices Program (ADP) is implementing an electronic solution to allow registered vendors to submit their invoices electronically.

Effective February 19, 2020, ADP registered vendors will be required to submit their invoices to the Ministry through GO SECURE and the secure channels that you currently use to access your Vendor Remittance Advice report. When the file is not formatted properly the resultant error report will be available for download on the same web site. The attached technical specifications document provides detailed instructions regarding this process.

If you have any questions, please direct them to adpvendors@ontario.ca.

Thank you for your support as we work to increase efficiency and accountability using digital solutions in line with the Digital First plan to deliver simpler, faster, and better services.

Sincerely,

(original signed by)

Ian Lowe
A/Program Manager
Assistive Devices Program

Attachment: Technical Specification for Electronic Invoice Submissions